

PRECEPTOR QUEST  
(questions for potential preceptors)

Date \_\_\_\_\_ Division / Branch \_\_\_\_\_ Person met & position \_\_\_\_\_

Question	Answer
What are the goals (briefly) of the program / branch / preceptor?	
History & future of branch: <ul style="list-style-type: none"> <li>• Is or has the branch recently reorganized?</li> </ul>	
# of fellow positions that are available	
What is the working style / group culture of branch? <ul style="list-style-type: none"> <li>• ...collaboration with other branches?</li> <li>• ...feelings about split time with other projects?</li> </ul>	
Extramural vs Intramural If extramural... <ul style="list-style-type: none"> <li>• are they doing original research?</li> <li>• managing grants?</li> <li>• managing contracts / corporate agreements?</li> </ul>	
What Study sections fall under your branch? <ul style="list-style-type: none"> <li>• Are there opportunities to participate in study sections?</li> </ul>	
Projects: <ul style="list-style-type: none"> <li>• Realistic projects that can be achieved in the time that I am a fellow?</li> <li>• Availability (now vs future)</li> <li>• Research project vs non-research (eg workshop)</li> <li>• Ensure that project is not portfolio management or meta-analysis</li> <li>• Is there a potential for developing one's own project and taking that data with you (continuing access to data/ public access)?</li> <li>• Is there an internal formal or informal review group for grants &amp; publications within the branch?</li> </ul>	
Data sets: <ul style="list-style-type: none"> <li>• Availability (now vs future)</li> <li>• Cleaned (yes/no)</li> <li>• If no, who is going to clean the data</li> <li>• Can I have access to review the data/ codebook</li> </ul>	
Preceptor: <ul style="list-style-type: none"> <li>• What is the working style / group culture of the preceptor?</li> <li>• % of time assigned / available to fellow (eg. meet q week)</li> <li>• Common/ preferred methods of communication (eg. response to emails)</li> <li>• What are the current commitments of this person? <ul style="list-style-type: none"> <li>○ % time preceptor doing research?</li> <li>○ % time preceptor doing portfolio management?</li> </ul> </li> </ul>	

Question	Answer
<ul style="list-style-type: none"> <li>• Preceptor: Publishing history as 1<sup>st</sup> author? <ul style="list-style-type: none"> <li>○ Primary/basic research vs lit reviews</li> </ul> </li> <li>• What support is available for publishing – both as 1<sup>st</sup> author &amp; other?</li> <li>• What is the preceptor's policy on fellows being 1<sup>st</sup> author?</li> <li>• What support is available for development of grant writing skills?</li> <li>• Preceptor expectations of the fellow</li> <li>• Has preceptor had cancer prevention fellows previously / presently? <ul style="list-style-type: none"> <li>○ If yes, name of fellow</li> </ul> </li> <li>• Have you worked with anyone from my area/ discipline in the past?</li> </ul>	
<p>What Resources are available to fellows:</p> <ul style="list-style-type: none"> <li>• Office Space (ask to see)/ Lab Space</li> <li>• Statistician – in-house vs contract</li> <li>• Programmer</li> <li>• Branch budget</li> <li>• Support for attending professional meetings</li> </ul>	
Job opportunities	

THINGS TO DO BEFORE MEETING OR TAKE TO MEETING WITH POTENTIAL PRECEPTOR:

Item	Check	Comments
CV (email prior to meeting)		
General plan (brief) of research you might do with the group / preceptor		
Look up preceptor's research publications		
Take "preceptor responsibilities" list from Policy & Procedure Book		
Fellow's (i.e. your) expectations of the preceptor		